

# CAMPUS SECURITY AUDIT CHECKLIST

Name of the Institution:

S.No.	CAMPUS SECURITY DETAILS	YES/NO	REMARKS
1.	Is the entire campus enclosed with a compound wall?	No	
2.	Is the perimeter of the college secured with fencing?	YES	
3.	Are the gates monitored throughout the day? Number of gates:	YES 2	
4.	Whether the securities are trained personnel? Number of Securities:	YES 2	
5.	Have there been any security problems in the past? (Issues of weapons possession, vandalism, theft?)	NO	
6.	Whether local patrolling by security personnel is done daily?	YES	
7.	Do you have sufficient number of CCTV cameras installed and functional at all strategic locations with proper control room for analysis and monitoring?	YES	
8.	Number of CCTV Cameras:	25	
9.	Whether secluded and unsupervised spots within the campuses are covered with adequate lighting?	YES	
10.	Do you have a key system in place? How many keys to the building? How many keys to classrooms?	YES	

11.	What hours does the Helpdesk staff work? <ul style="list-style-type: none"> <li>➤ In-person</li> <li>➤ Online</li> <li>➤ Through Phone</li> </ul>	9.00 AM to 4.20 PM.	
12.	How many <b>complaint boxes</b> are installed?	01	
13.	Whether all the <b>complaints</b> are <b>documented</b> and resolved?	complaint not received	
14.	Is there a <b>visitor procedure</b> ? Is it enforced and do you maintain documentation?	YES	
15.	Is there <b>any proper monitoring system</b> for workers involved in various services such as Plumbers, Electricians, Construction workers?	YES	
16.	Do students have <b>ID cards</b> or other identification, which is always in plain view? Is this enforced?	YES	
17.	Do all employees have <b>I.D. cards</b> ?	YES	
18.	Do you have the <b>local police</b> monitor the campus after hours?	Yes	
19.	Have the <b>local police</b> visited the campus and become familiar with the campus layout?	Yes	
20.	Are the students aware of <b>college discipline codes</b> ? Are parents aware? How are they made aware?	YES	
21.	What is the college's knowledge about the <b>surrounding neighborhoods</b> or areas around the college?		Around the college, fully residential area.
22.	Is the <b>main entrance</b> to the college easily recognized?	YES	
23.	Is <b>adequate exterior lighting</b> provided as to eliminate all dark areas?	YES	

24.	Are shrubs and trees trimmed as to minimize hidden areas on campus?	YES.	
25.	Are all items removed from outside the buildings and near exterior fences that could be used for breaking in or standing and climbing on? (i.e. Ladders, lumber, trash containers, etc.)	YES	
26.	Are hidden areas of the college fenced in? (i.e. courtyards, areas not visible from the front)	N.A	
27.	Is the campus located in a residential area? Commercial area?	Residential Area.	
28.	Are all classroom / portable doors capable of being locked from the inside?	NO	
29.	Do emergency lights work in the halls?	NO	
30.	Are parking passes / tags issued with the procedures in place to revoke parking passes?	N.A	
31.	Whether the hostel is monitored by authorised wardens?	Not Applicable	
32.	Whether the proper monitoring system is maintained in hostels?	Not Applicable	
33.	Whether all the faculty and students are downloaded the "KAAVAL UTHAVI" App and ' DRUG FREE TN" App	YES	

Date: 3/2/2026  
Place: TONDIARPET

Signature and Seal of the Head of the Institution  
PRINCIPAL  
GOVERNMENT POLYTECHNIC COLLEGE,  
Dr.Radhakrishnan Nagar,  
Chennai - 600 081.

Signature and Seal of the Police Officer  
from nearby policestation

காவல் ஆய்வாளர்  
சட்டம் மற்றும் ஒழுங்கு  
HS, புது வண்ணாரப்பேட்டை காவல் நிலையம்  
சென்னை-600 081